



**INVITATION TO LOCAL (KOKSTAD BASED) SERVICE PROVIDERS  
TO REGISTER ON MUNICIPAL EMERGING BUSINESSES (SMME / COOPERATIVE)  
SUPPLIERS DATABASE**

**PUBLIC NOTICE**

An invitation is extended to ALL SERVICE PROVIDERS (**Targeted Group: SMMEs/Emerging Businesses and Cooperatives**) specifically based within the GREATER KOKSTAD MUNICIPALITY to register on the Municipal Emerging Business Supplier Database. This invitation is in compliance with the Greater Kokstad Municipal Council's resolution of ensuring that it promotes inclusive radical economic transformation through its procurement processes.

The registration of local businesses on the Municipal Emerging Business Database intends to achieve a two-fold purpose:

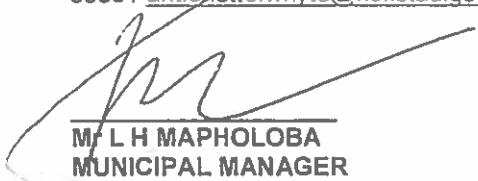
1. As a means to ensure that the budget spend of the Municipality (government) for the procurement of goods / services is targeted towards Kokstad based SMMEs / Emerging Businesses and Cooperatives through targeted/set-aside procurement and/or through 30% Sub-Contracting of relevant Capital Projects; and
2. To guide the SMME / Cooperative Development Programmes of the Local Economic Unit (LED). One of the outcomes of this unit is to ensure that it facilitates access to opportunities, capacity building and skills transfer as well as possible partnerships in favour of local business development.

The database registration forms (completed in their entirety) are to be returned with the following documentation:

- Original or Certified BBBEE Certificate
- Tax Pin issued by SARS on their letterhead
- Certified copies of Identity documents for all Directors or Members of the company as listed on the company registration document
- Proof of affiliation with Professional Bodies (CIDB, NHRBC, etc)
- Proof of locality – Utility Bill (not older than 3 months) or Original Proof of Residence signed by Ward Councillor

Forms are available from the Municipality's website [www.kokstad.gov.za](http://www.kokstad.gov.za) or from the SCM Office and Reception Area – Weekdays 08h00 to 16h30 or from the security manned desk at reception (A/H). Completed forms together with required documentation must be delivered to: Greater Kokstad Municipality, 75 Hope Street, Kokstad.

Enquiries can be directed to the Assistant Manager: Supply Chain Management, Mr. M.B Mahlaba 039 797 6743 / [Mngobi.Mahlaba@kokstad.gov.za](mailto:Mngobi.Mahlaba@kokstad.gov.za) OR Manager: Local Economic Development: Ms A. Whyte 039 727 6748 / 079 287 9593 / [antionette.whyte@kokstad.gov.za](mailto:antionette.whyte@kokstad.gov.za)

  
M. L. H. MAPHOLOBA  
MUNICIPAL MANAGER  
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